

JOB PREPARATION EXERCISE FORM

ATTN: Career Services Section
 FAX : 6848 3911



Part A: Conditions

1. Employer will be responsible for own publicity and advertisement costs, if any.
2. Employer will send all successfully placed and untrained Jobseekers to SII for Security WSQ training
3. Employer will be responsible for all course/ assessment fees.
4. Employer will provide SII with information on placement and retention for 3 months upon request.
5. SII will provide all logistics support and venue for the Job Preparation Exercise (JPE). In addition, SII will publicise to Jobseekers through its WDA/ CDC/ NTUC affiliates.

Part B: To Be Completed By the Employer

Name of Company					
JPE Date		Advertisement Date (if any)			
JPE Time		Advertising Media (if any)			
Position Available	No. of Vacancies	Gross Salary Range	Working Hours	Shift 1	
SECURITY OFFICER		\$		Shift 2	
SECURITY SUPERVISOR		\$		Shift 3	
Job Description:		Job Requirements:			
		Fringe Benefits/ Allowance(s):			
Deployment Location(s):					
Company's Representative				Office No.	
Designation				Mobile No.	
Email Address				Fax No.	
_____ Signature of Company's Representative		_____ Date		_____ Company Stamp	