

APPLICATION FOR REASSESSMENT OF WSQ SECURITY COURSES

This form may take you 5 minutes to complete.
You will need the following information to fill in the form:-
: - Your NRIC (Holder of Pink or Blue Singapore NRIC)
: - Your employer's contact (for company sponsored applicants only)

Please read the following notes carefully.

- 1 Applicants are advised to read the instructions carefully before completing this form.
- 2 Please submit your completed application form either by post or fax to:
Security Industry Institute
10 Eunos Road 8
#14-01/02
Singapore Post Centre
Singapore 408600
Fax : 6848 3911
- 3 The application form must be submitted together with the following documents:
 - a. Copy of NRIC (Pink or Blue Singapore NRIC)
 - b. Company sponsorship form (for company sponsored applicants only)
- 4 **Security Industry Institute reserves the right to discontinue any class, to alter course assessment, to amend the scale of fees and to amend any other information without prior notice.**

Refunds and Cancellations

- 5 To withdraw from the reassessment, applicants have to **fax or send in their application for withdrawal (through their sponsoring companies for company sponsored applicants)**. Please note that proof of fax/ send does not mean proof of receipt by Security Industry Institute.
- 6 A full refund of the course fee less an administrative fee of S\$30.00 is applicable to the faxed or written withdrawals received **at least 2 days before** date of reassessment. There will be no refund of fee for withdrawal notices received after the date of assessment is confirmed. There will be a full refund of course fee if the reassessment is cancelled or postponed by the Institute.

Part I : To be completed by Applicant

Name of Applicant (as appears in NRIC):

NRIC No : _____

Course Name : _____

Tel No : _____ Hp No: _____

Please tick:

Yes, I want to attend the revision.

No, I do not need any revision. I only want to take the reassessment.

Note:

1. I am aware that I have to pay the full reassessment fees as I do not meet the requirement for subsidy.
2. SII will inform me of the date of revision (if any) and reassessment after I have made full payment.

Signature : _____ Date : _____

Part II : For Official Use Only

1. Date received : _____

2. Comments by Programme Manager/Trainer:

Name & signature : _____ Date : _____



*A collaboration between
Temasek Polytechnic &
Singapore Workforce
Development Agency*

COMPANY-SPONSORSHIP FORM

This form may take you 5 minutes to complete. This is **only applicable to Company-sponsored applicants** where the payment is made by the sponsoring company

Course Title: _____

Name of applicant : _____ NRIC No : _____

TO BE COMPLETED BY EMPLOYER

PART I: BILLING ADDRESS

(Please send us the tax invoice on the amount of course fees payable)

Company Name : _____

Department : _____

Block No : _____ Unit No : _____

Street 1 : _____

Street 2 : _____

Postal Code : _____

PART II: CONTACT PERSON

Name of contact person :

Designation : _____

Tel /Ext : _____

Email: _____

Date: _____

Signature: _____

Company Official Stamp